

Dear Parents,

At St. Edward Central Catholic High School, we are constantly looking for ways to concentrate our available human and financial resources on our primary mission of education. To help us meet this goal, we will be partnering with FACTS to help manage our tuition payments for the 2024-2025 school year. FACTS research indicates significant benefits to school staff and school families, including convenience, flexibility, and secure online access to individual account information. ***If your student will be enrolled at St. Edward for the 24-25 school year, it is mandatory you register with FACTS and set up a plan for payment of the 2024-2025 tuition and fees. Please complete this step by March 15, 2024.***

### **Families wishing to pay in full**

Payment in full can be made through FACTS secure online payment website. Full payments are due on or before August 7, 2024. Families that are paying tuition in full on or before August 7, 2024 will receive a \$350 discount. Checks reflecting this discount amount will be mailed to you after full payment of the tuition.

### **Other Payment Plan Options**

Equal payments will be automatically deducted from a designated checking or savings account, or automatically charged to a credit or debit card (with a 2.95% service fee added for credit or debit card payments only) on your choice of the 1<sup>st</sup> or 15<sup>th</sup> of the month.

### **Monthly Payment Plan**

- Plan will run July 2024 – April 2025 and may be processed on the 1<sup>st</sup> or the 15<sup>th</sup> of each month (your choice)

### **Quarterly Plan**

- Quarterly payments will be processed July 1, 2024, October 1, 2024, January 1, 2025 and April 1, 2025

### **Ways to make payments the above payments:**

**Automatic Bank Payment (ACH)** – ACH payments are those payments you have authorized FACTS to process directly through your financial institution. It is simply a bank-to-bank transfer of funds that you have pre-approved from either your checking or savings account. There is no fee to pay with ACH payment.

**Credit or Debit Card** – If you elect to use this option, your payment, along with a 2.95% fee, will be automatically charged to your credit card (Visa, AMEX, MasterCard, or Discover are accepted). Paying with your credit card allows you to take advantage of various bonus programs offered by your credit card company, but does incur a fee.

### **Need Based Financial Aid**

FACTS also manages our financial aid applications. If you have applied for financial aid through FACTS, you will receive information from St. Edward High School on the result of your application. Any aid awarded will be applied to your FACTS account after you select your tuition payment plan for the 24-25 school year.

### **Convenient Online Payment Plan Enrollment**

Enrolling online is simple and secure. Go to: <https://online.factsmgt.com/signin/41HM2> to begin.

If you have an existing FACTS account for financial aid applications at St. Edward High School, you will use that login and password to access your account and payment plan options.

### **Be sure to have the following information ready:**

- Account information for the person responsible for payment: bank name, telephone number, account number, and the bank routing number. Most of this information is located on your check. If paying by credit or debit card, have your card information available. You do not need a student identification number to enroll.

After selecting your payment plan and before you click the “submit” button, please carefully read the Final Review. Notification confirming your enrollment in a FACTS payment plan online will be sent to you after you submit your agreement.

If you have questions about enrolling in FACTS, please contact the St. Edward High School business office at 847-741-7535 ext 104. You may also contact FACTS directly at (866) 441-4637 or visit the FACTS Help & Support page at <https://FACTSmgmt.com/Support>. Once you're enrolled, you can manage your agreement online at <https://online.factsmgt.com> by logging in with your username and password.

Thank you for completing your registration with FACTS prior to March 15, 2024. In order for your student to be enrolled in the 2024-25 school year, the \$350 registration fee must also be paid on our website. [Pay your registration fee here.](#)

